



**INDIAN COUNCIL OF AGRICULTURAL RESEARCH**  
**ZONAL PROJECT DIRECTORATE - ZONE VIII**  
**MRS, H.A.FARM POST, HEBBAL, BANGALORE – 560 024**  
Telephone: 080- 23510616, 23410614  
FAX: 91-80-23410615, E-mail: icartot8@yahoo.com

No.F.4-204/2011-12

Dated 13 Feb. 2012

**TENDER NOTICE**

Sealed Tenders are invited by the Zonal Project Director, Zonal Project Directorate, Zone VIII, Bangalore from the reputed manufactures/dealers/authorized agents for the supply of the following Equipments/Furniture and Fixture items to this office. Duly filled in tender forms can be returned to this office in person or by post, along with a DD of Rs. 200/- (Rupees Two hundred only) drawn in favour of "ICAR Unit Zonal Project Directorate, Bangalore" payable at State Bank of India/any nationalized bank at Bangalore from 13 to 25 February 2012 between 10.00 hrs and 16.00 hrs. The tender document including specifications and forms are available in the website: <http://www.zpdviii.gov.in>. The bidders may download the application form from the website and submit the same with a nonrefundable fee of Rs.200.00 in the form of crossed bank draft along with the EMD. Last date of receipt of completed Tender form is 27.02.2012 at 10.30 am and the tenders will be opened on the same day at 11.00 am in the presence of the Tenderers.

Sl. No.	Particulars	Quantity	Specification	Bid Security
1.	Furniture and fixture	Various numbers as mentioned in the tender documents	Enclosed	2% of the quoted amount

Tenders received after the due date and time and also without the requisite Bid Security will be rejected. Tender documents can be downloaded from ICAR Website: [www.zpdviii.gov.in](http://www.zpdviii.gov.in). Tenderers submitting their offers on the tender documents downloaded from the website should enclose the cost of tender documents also by Demand Draft in favour of 'ICAR Unit Zonal Project Directorate, Bangalore' along with their tender. The Zonal Project Director, Zonal Project Directorate, Zone VIII, Bangalore reserves the right to accept or reject any or all the tenders either in full or in part without assigning any reason.

**Zonal Project Director**

**ZONAL PROJECT DIRECTORATE, ZONE VIII**  
**(Indian Council of Agricultural Research)**  
**INVITATION TO TENDER AND INSTRUCTIONS OF TENDERERS**

No.F.4-204/2011-12

Date: 13.02.2012.

Note:- The envelop containing the tender as well as all subsequent Communications should be addressed and delivered to

The Zonal Project Director, Zonal Project Directorate, Zone VIII, MRS, H.A. Farm Post, Hebbal, Bangalore – 560 024, Karnataka State

All Communications must be addressed to the officer named above by DESIGNATION only and not by name.

From

The Zonal Project Director  
Zonal Project Directorate, Zone VIII,  
MRS, H.A. Farm Post  
Hebbal, Bangalore – 560 024

To

Dear Sir/s,

On behalf of the purchaser (named in the schedule attached to the tender form enclosed) I invite you to tender for the supply of the stores detailed in the said schedule. The conditions of contract, which will govern any contract made, are those contained in the General conditions of Contract Applicable to the Contracts placed by Indian Council of agricultural research and the Research institutes under it and the special conditions detailed in the Tender form (and those attached herewith). If you are in a position to quote for supply in accordance with the requirements stated in the attached schedule, please submit your quotations to this office on the prescribed tender form attached.

Only in exceptional cases for adequate reasons telegraphic or letter quotations will be considered if they are received from who are in the approved list of registered suppliers maintained by the Indian Council of Agriculture Research and provided these telegraphic or letter quotations are complete in all respects with enable a purchase decision to be taken and provided also the quotations are confirmed within three days from the due date of receipt of tender in the prescribed form.

1. Preparation of Tender: (a) The schedule to the tender form should be returned intact after quoting. Pages should not be detached but when items are not being quoted, the corresponding space may be filled as NOT QUOTING.
  - (b) In the event of space on the schedule form being insufficient for the required purpose, additional pages may be added. Each such additional page must be numbered consecutively, bear the Tender number and be fully signed by you. In such cases reference to the additional pages must be made in the tender form.
  - (c) If any modification of the schedule is considered necessary you should communicate the same by means of a separate letter sent with the Tender.

2. Signing of Tender: (a) The tender is liable to be ignored if complete information is not given therein or if the particulars and data (if any) asked for in the schedule to the Tender are not fully filled in. Specific attention must be paid to delivery dates and also to the General Conditions of the contract as the contract would be governed by them.
  - (b) Individual signing the tender or other documents connected with a contract must specify whether he signs as:
    - (i) a 'Sole proprietor' of the firm or constituted attorney of such sole proprietor;
    - (ii) a partner of the firm if it be a partnership, in which case he must have authority to refer to arbitration dispute concerning the business of the partnership either by virtue of the partnership agreement or a power of attorney;
    - (iii) Constituted attorney of the firm if it is a company.

N.B.

1. In case of (ii) a copy of the partnership agreement or general power of attorney, in either case attested by a Notary public, should be furnished unless the same has been previously furnished to Indian council of Agricultural Research, or affidavit on stamped paper of all the partners admitting execution of the partnership agreement or the general power of attorney should be furnished.
  2. In the case of partnership firms, where no authority to refer disputes concerning the business of the partnership has been conferred on any partner, the tender and all other related documents must be signed by every partner of the firm.
  3. A person signing the Tender form or any documents forming part of the contract on behalf of another shall be deemed to warrant that he has authority to do so, the purchaser may, without prejudice to other civil and criminal remedies cancel the contract and hold the signatory liable for all costs and damages.
  4. Each page of the tender, / schedule to tender and annexure, if any, should be signed by the tenderer.
3. Prices- (i) The prices quoted must be net per unit shown in the schedule and must include all packing and delivery charges. Refunds on account of returnable packages (if any) are to be separately specified. Prices and refunds must be clearly shown in figures and words in Indian currency.
    - (ii) The price must be stated for each item separately the percentage of reduction, in the total price for the entire demand should also be quoted, should an order to that extend be placed with you.
  - II (i) if it is decided to ask for excise duty or any other charges as extra, the same must be specifically stated. In the absence of any such stipulation it will be entertained.
  - (ii) The price quoted by the tenderers should be exclusive of sales tax (and should be clearly stated to be so) which will be paid by the purchaser, if legally leviable at the rate ruling on the date of supply as specified in the Acceptance Tender.
4. Terms of Delivery- The delivery of stores is required by date (s) specified in the Schedule to Tender. If, however, it is not possible for you to effect delivery by the date (s) you should specify the date by which you can guarantee delivery in the prescribed schedule to the tender.

#### 5. RIGHT OF ACCEPTANCE

This office does not pledge itself to accept the lowest or any tender and reserves to itself the right of accepting the whole or any part of the tender or portion of the quantity offered and you shall supply the same at the rate quoted. You are at liberty to tender for the whole or any portion or to state in the tender that the rate quoted shall apply only if the entire quantity is taken from you.

## 6. COMMUNICATION OF ACCEPTANCE

Acceptance by the purchaser will be communicated by FAX, express letter acceptance or formal 'Acceptance of tender'. In case where acceptance is communicated by FAX or express letter, the formal acceptance of Tender will be forwarded to you as soon as possible but the instruction contained in the FAX or express letter should be acted upon immediately.

For and on behalf of  
Indian Council of Agricultural research

1. Purchaser: The Zonal Project Director, Zonal Project Directorate, Zone VIII, Bangalore – 560 024
2. The stores are required by The Zonal Project Director, Zonal Project Directorate, Zone VIII, ICAR, MRS, H.A. Farm Post, Hebbal, Bangalore – 560 024

Please quote earliest possible guaranteed date by which you can offer supply.

3. Consignee at.....
4. The tenderers must quote clear delivery terms indicating F.O.B/ F.A.S. Port of export for imported stores and F.O.R. Station despatch for indigenous/ ex-stock deliveries as applicable. Incomplete tender is liable to be ignored.
5. Condition of contract: As contained in special / General conditions of contract and schedule and annexures to the tender attached herewith.
6. Tenders are bound to accept order for additional Qty. (upto 25%) at the rate quoted only if order is placed on them within six months from the date of issue of A/T.
7. In case the tenderer wants to furnish in a separate covering letter any additional information / particulars or quote conditions (e.g. those relating to allowance, discount rebate etc.) which cannot be accommodated in the tender form, an indication to that effect should be given in the tender form by means of a note. In the absence of such indication to that effect should be given in the tender form, it will be ignored in consideration of tender.
8. Firms should note that it is desired that their offer should remain open for acceptance 90 days from the date of opening the tender. If the firms are unable to keep their offers open for the specified period they should specify state in the tender form the period upto which they want their tenders to remain open for acceptance. In the absence of such as indication in the tender form, it will be assumed that their offers will remain open for acceptance for the period as specified in the scheduled tender.
9. Photostat copy duly attested as correct of the sales-tax/VAT declaration to the effect that the firm is registered under the sale-tax department, and
10. 3.GA (5) or 3-GA (2) form, as the case may be, should be attached alongwith each bill of supply, otherwise the purchase-tax/VAT as may be applicable will be deducted from each bill of supply.

## **ANNEXURE TO SCHEDULE TO TENDER**

(To be returned by Tenderers along with the tender duly signed)

### **1. GENERAL**

Tenderers should furnish a clear declaration as follows:-

I/we declare that I am/we are

- (i) Manufacturers
- (ii) Manufacturer's authorized agents
- (iii) Holders in stock of the stores tendered for  
(Strike out what is not applicable)

### **2. CONDITIONS OF CONTRACT**

Printed or cyclostyled or such terms and conditions of the tendering firms not appearing in the body of the tender will not be considered as forming part of their tender. Tendering firms should quote on the basis of the conditions referred to in para 1 of the Invitation to Tender and Instructions to Tenderers. In case any terms and conditions of contract applicable to this Invitation to Tender are not acceptable to the tendering firms, they should specifically state deviation here from in the body of their tender.

### **3. DEVIATION FROM SPECIFICATION**

It is in the interest of the tenderers to study the specification, drawing etc, specified in the tender schedule thoroughly before quoting so that if any deviations are made by the tenderers the same are prominently brought out in the body of their tender.

### **4. PRICE**

- a) Prices must be in terms of new coinage system, viz., Rupees and paise
- b) The unit prices should be for the same units indicated in the schedule to tender enquiry and not any other unit.
- c) Prices quoted should be invariably for delivery F.O.R. Station of destination or (of despatch) in India and inclusive of charges such as packing, forwarding, customs duty, octroi etc, where applicable.
- d) Quantity discount, if any, should be indicated prominently.
- e) The F.O.R. Station of despatch prices shall be deemed to include free delivery to the consignee situated within Municipal, Corporation limits/ a radius of 10 kilometers from the firm's premises in case of local delivery.
- f) (i) Offers on firm prices basis are preferred.  
(ii) Where firms cannot quote firm prices, variable prices with a ceiling are preferred.  
(iii) Where wages escalator is insisted upon, due consideration is given to the offer with lowest wages escalator factor.

### **5. CUSTOM DUTY**

- 1. For imported stores offered against forward delivery, the tenderers shall quote price thereof exclusive of customs duty. The quotation shall specify separately the F O B price C.I.F. price and the Custom duty payable. They will also indicate correctly the rate of custom duty applicable along with Indian Customs Tariff Number.
- 2. In case where all tenderers have quoted only for imported stores against forward delivery, the tenders will be evaluated on prices exclusive of customs duty In such cases the amount of customs duty as legally leviable calculated by reference to the Tariff value of the stores declared by the tenderers in their tender, but not exceeding the amount actually paid will be reimbursed to the successful tenderer.

3. Customs duty actually paid not exceeding the amount legally leviable will be provisionally reimbursed to the successful tenderer to the extent of 90% on production of relevant documents (bill of Entry etc.) along with advance payment of 90% that may be stipulated in the contract provided that the said imported stores are delivered in full or before the date quoted in the contract and accepted by the Council / institute/ lab. / Station / Center. In case of delay in the delivery thereof only 90% of the Customs duty as defined above will be provisionally reimbursed. All such Provisional reimbursement of Customs duty as defined above will be subject to final adjustment on satisfactory completion of the supply stipulated in the contract. It is specific condition of this tender Enquiry that any increase in Customs Duty payable or paid by the successful tenderer due to the delivery of the said imported stores or part thereof after the date of delivery stipulated in the contract shall not be reimbursed.
4. If the purchaser is of the opinion that the Customs Duty has been wrongly assessed either because of wrong classification or any reason whatsoever the supplier shall be bound at the request of the purchaser to all legal remedies to challenge that assessment at the suppliers cost. If as a result of such proceedings a refund is obtained, it shall be deposited forthwith by the supplier with the .....

\*Concerned to the credit of the Purchaser. Final payment to them would be made on production of Auditor's certificate in respect of credit of such refund.

\* To be specified in each case.

## **6. TRANSIT INSURANCE**

The purchaser will not pay separately for transit insurance and the supplier will be responsible till the entire stores contracted for arrive in good condition at destination.

The consignee will, as soon as possible but not later than 30 days of the date of arrival of stores at destination, notify the contractor of any loss or damage to the stores that may have occurred during transit.

Tenders / quotations in which transit insurance cost has been claimed as an extra, may not be considered.

## **7. PAYMENT TERMS**

- i) The standard terms of payments as embodied in the General conditions of contract and / or special conditions of contract will apply and no relaxation will be possible.
- ii) If payments is desired to be made to the contractor's Bankers or other parties, the endorsement must be completed in the bill form and signed separately and the word 'self' scored out. In addition, a power of attorney or transfer deed will be necessary in such cases conferring authority on the bankers or the party concerned to receive payment on behalf of the contractor.

## **8. ADDITIONAL PARTICULARS TO BE FURNISHED BY THE TENDERER**

Tenders shall submit along with their tender:

- (i) an income tax clearance certificate (duly countersigned by the Income Tax Officer of the circle concerned under the seal of this office)
- (ii) Name and full address of their Banker,
- (iii) Performance statement duly signed by them regarding supplies made by them against contract received from the DGS & D, chief Controller of Printing and Stationery (Govt. of India) for similar stores for the past three years. In case the tenderer has not secured any contract during the past three years he should give the performance against earlier contracts placed on him, if any.

- (iv) The equipment they possess for the manufacture of the stores and for quality control  
Note:- tenders not containing the above particulars are liable to be ignored.

9. **GUARANTEE/ WARRANTY**

The tenders shall furnish along with their quotations the under noted guarantee / warranty.

- (i) Guarantee that they will supply spare parts if and when required on the agreed basis for an agreed price. The agreed basis could be an agreed discount on the published catalogues or an agreed percentage of profit on the landed cost.
- (ii) Warranty to the effect that before going out of production for the spare parts they will give adequate advance notice to the purchaser of the equipment so that the latter may undertake the balance of the life time requirements.
- (iii) The warranty to the effect that they will make available the blue prints of Drawings of the spares if any when required in connection with the main equipment.
- (iv) The contractor shall furnish the following warranty in case contract is placed on him.

The contractor / seller hereby declares that the goods/ stores, articles sold to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and particulars contained/ mentioned in the clause.....here of and the contractor/ seller hereby guarantees that the said goods/ stores articles would continue to conform to the description and quality aforesaid for period of.....days/ months from the date of delivery of the said goods/ stores articles to the Purchaser and that notwithstanding the facts what the purchaser (inspector) may have inspected and/ or approved that said goods/ stores articles, if during the aforesaid period of .....days/ months the said goods/ stores/ articles be discovered not to conform to the description and quality aforesaid or have deteriorated (and the decision of the purchaser in that behalf will be final and conclusive) the purchaser will be at the entitled to reject the said goods/ stores/articles or such portion thereof as may be discovered not to conform to the said description and quality. On such rejection the goods/articles/stores will be at the seller's risk and all the provisions herein contained relating to rejection of goods, etc, shall apply The Contractor / seller shall, if so, called up to do replace within a period of one months or such further period as may be extended from time to time by the purchaser in his discretion on an application made therefore by the contractor/seller of the goods/ stores articles or such portion thereof as in rejected by the purchaser and in such/ an event the above mentioned warranty period shall apply to the goods stores/articles replaced from the date of replacement thereof otherwise the contractor/seller shall pay to the purchaser such damages as may arise by reason of the breach of the conditions herein contained Nothing herein contained shall prejudice any other right of the purchaser in that behalf under this contract or otherwise.

10. **JURISDICTION**

All questions, disputes or differences under, out of or in connection with the contract, if concluded shall be subject to the exclusive jurisdiction of the court within the local limits of whose jurisdiction the place from which the Acceptance of Tender is issued, is situated.

(Signature of Tenderer)

(Note:- Clauses not applicable to a particular tender may be scored out duly authenticated before issuing tender paper.)

Full name and address of the Tenderer, in addition to Post Box No., if any, should be quoted in all communications to this office.

Contractor's FAX No.  
Address.....  
Telephone No...with code .....

From  
\_\_\_\_\_  
\_\_\_\_\_

To  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Dear Sir,

I/we hereby offer to supply the stores detailed in the schedule hereto or such portion thereof as you may specify in the Acceptance of tender at the price given in the said schedule and agree to hold this offer open till.....I/ we shall be bound by a communication of acceptance despatched within the prescribed time.

2. I/we have understood the instructions to Tenderers and conditions of Contract included in the General Conditions of contracts governing contracts placed by the Indian Council of agricultural Research Institutes under it and in the Special condition of Contract and have thoroughly examined the specification drawing and / or pattern quoted in the schedule thereto and am/are fully aware of the nature of the stores required and my/our offer is to supply stores strictly in accordance with the requirements.

3. The following pages have been added to and form part of this tender  
.....

Yours faithfully,

(Signature of Tenderer)  
Address.....  
Dated.....

Signature of witness:  
Address.....

**TENDERS MUST GIVE SPECIAL ANSWERS AGAINST EACH OF THE FOLLOWING QUESTIONS. TENDERS CONTAINING EQUIVOCAL OR EVASIVE REPLIES WILL BE IGNORED.**

1. Whether stores offered conform particulars quoted in the schedule, if not details of deviations must be stated here.
2. (i) Brand  
(ii) Name and address of manufacturer  
(iii) Station of manufacture
3. Guaranteed by which delivery can be completed
4. PACKING THAT IS PROPOSED TO EMPLOY.  
(Where the specification packing will be adhered to)
5. Whether sample submitted.
6. GROSS WEIGHT OF CONSIGNMENT  
Net weight of each item
7. Whether you agree to the inspection clause as stipulated
8. Stock in hand at the present time consist of-
  - (a) Held by us \_\_\_\_\_
  - (b) Held by s/s \_\_\_\_\_ over which we have secured an option.
9. Stock on route to India
10. If the stores offered are manufactured in India whether all the raw materials, components, etc, used in their manufacture are also produced in India. If not, give details of materials, components, etc., that are imported and their countries of origin. A clear break up of the indigenous and imported components together with their value and the proportion it bears to the total value of the stores should also be given.
11. Raw materials are held in stock sufficient for the manufacture of \_\_\_\_\_
12. (i) Here state specifically whether the price tendered by you is to the best of your knowledge and belief, not more than the price usually charged by you for the stores of the same nature class or description to any private purchaser domestic or foreign as well as purchaser Govt., Semi Government, Autonomous Organization etc. If not, state the reasons thereof and also indicate the margin of difference.  
  
(ii) In respect of indigenous stores for which there is a controlled price fixed by law, the price quoted shall not be higher than the controlled price. If the price quoted exceeds the controlled price, the reasons therefore shall be specifically stated.
13. Business name and constitution of tendering firm.  
Is the firm registered under:-
  - (i) The Indian Companies Act., 1956
  - (ii) The Indian Partnership Act, 1932 (Please give the names of partners)
  - (iii) Any act, if not, who are owners (Please given full names)
14. Do you agree to the arbitration clause stipulated (Your acceptance or non-acceptance of this clause will not influence the decision of the tender. It should, however, be noted that an omission to answer the above question will be deemed as acceptance of the clause).

**FOR PARTNERSHIP FIRMS WHETHER REGISTERED OR NOT  
REGISTERED UNDER INDIAN PARTNERSHIP ACT, 1932**

Should the answer to this

Should the answer to this question a partnership firm be in the affirmative, please state further:

- (a) Whether by the partnership agreement, authority to refer disputes concerning the business of the partnership to arbitration has been conferred on the partner who was signed the tender:
- (b) If the answer to (a) is in the negative whether there is any general power of attorney executed by all the partner who has signed the tender to refer dispute concerning business of the partnership to arbitration:
- (c) If the answer to either (a) or (b) is in the affirmative, have you already furnished a copy of either the partnership agreement on the general power of attorney as the case may be, to I.C.A.R/ Institute/ lab. / Centre please quote the reference to the communication by which this was done.

NB. 1. If a copy of neither the partnership agreement nor the general power for attorney has previously been furnished to the ICAR/ Institute/ Lab. Station / center please attach to the tender a copy of either document on which reliance is placed for authority of partners or the partner signing the tender to refer disputes to arbitration. The copy should be attested by a Notary Public or its execution should be admitted by affidavit on a properly stamped paper by all the partners.

2. Where authority to refer disputes to arbitration has not been given to the partner signing the tender, the tender must be signed by every partner of the firm.

15. (for manufacturing firms)

- (i) What is your installed capacity?
- (ii) What is your working capacity?
- (iii) What is the existing load?
- (iv) What portion of your capacity are you prepared to reserve and allocated to this rate Contract?

16. (For sole agents/ stockists)

- (i) What is your present stock?
- (ii) What is the volume of order (including Government and others) pending with you at present?
- (iii) What is the rate of flow or stocks?
- (iv) What is the rate of issue?

17. (i) What you will maintain at each important center in India,

- (ii) What is the time and rate required for replenishment of the stocks at these centers?

18. Whether Earnest money has been deposited, if so, the Receipt No. and Date and amount deposited should be quoted.

Note: Clauses not required in a particular tender should be scored out duly authenticated before issuing the tender document to the intending tenderers.

**BANK GUARANTEE FORM FOR BID SECURITY**  
**(Stamp Paper worth Rs100/-)**

Whereas.....[*name of bidder*]  
[hereinafter called "the bidder"] has submitted his bid dated.....[*date*] for the supply of  
.....(*brief description of the relevant goods and services*)  
(hereinafter called "the bid").

KNOW ALL PEOPLE by these presents that WE .....(*name of the bank*)  
having registered office at.....(*full address*) (hereinafter called "the bank") are  
bound unto.....(*name of the purchaser*) (hereinafter called "the purchaser") in the  
sum of Rs.....(*Rupees*.....(*amount in*  
*figures and in words*)) for which payment well and truly to be, made to the said purchaser, the  
bank binds itself, its successors and assigns by these presents.

Sealed with the Common Seal of the said bank this..... Day  
of....., 20.....

THE CONDITIONS of this obligations are:

1. If the bidder
  - I. Withdraws its bid during the period of bid validity specified by the bidder on the bid form; or
  - II. Does not accept the correction of errors in accordance with the Instruction to Bidders.

OR

2. If the bidder, having been notified of the acceptance of its bid by the purchaser during the period of bid validity.
  - I. Fails or refuses to execute the contract form, if required; or
  - II. Fails or refuses to furnish the performance security, in accordance with the instructions to Bidders;

We undertake to pay to the purchaser up to the above amount upon receipt of its first written demand, without the purchaser having to substantiate its demand, provided that in its demand the purchaser will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the above mentioned two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 (forty five) days after the period of bid validity and any demand in respect thereof should reach the bank not later than the above date.

.....

Signature of the Bank

SEAL of the Bank

Date:.....

Place:.....

MANUFACTURE'S AUTHORISATION FORM

From

To

The Zonal Project Director  
Zonal Project Directorate, Zone VIII, ICAR  
MRS, H.A. Farm Post  
Hebbal, Bangalore – 560 024

Sir,

Ref: Your Tender Notice No. No.F.4-204/2011-12 dated 13.02.2012.

We, -----who are established and reputable manufacturer's of----- (Name and description of the goods offered in the bid) having factories at----- hereby authorize Messrs----- (Name and address of the agent )to submit a bid, negotiate and conclude the supply of equipment ,as per our Tender Documents for the above goods manufactured by us.

Yours faithfully,

(Signature, name and designation)

For and on behalf of Messrs-----

(Name & Address of the manufactures)

Note: This letter of authorization should be on the letterhead of the manufacturing firm and should be signed by a person competent and having the power of attorney to legally bind the manufacturer.

**ZONAL PROJECT DIRECTORATE, ZONE VIII**  
**(Indian Council of Agricultural Research)**  
**MRS, H.A.Farm Post, Hebbal**  
**Bangalore – 560 024**

General terms & conditions

1. Tenders should be submitted in sealed covers superscribed as “Tender for supply of.....(Name of equipment) due **on 27.02.2012**.”
2. Bid Security: The Tenders should be accompanied by a bid security of 2% Rs. .... (Rupees .....) (\* as mentioned in the Tender Notice) in the form of Demand Draft /Bankers cheque/ in favour of “ICAR Unit Zonal Project Directorate, Zone VIII, Bangalore” payable at State Bank of India/any nationalized bank at Bangalore or Bank Guarantee in the prescribed format (enclosed) and should be valid for 45 days beyond the validity of bid. The bid security will be refunded/returned to all unsuccessful firms /Parties shortly within 45 days from the tender opening day or receipt of Performance security from the successful bidder whichever is earlier. If the bidder fails to furnish the performance security within the prescribed time limit, the bid security will be forfeited and no further correspondence in this will be entertained. No interest will be paid on the bid security. The bid security of the successful bidder will be refunded/returned after getting the required performance security
3. Documentary proof of Sales Tax/VAT Registration, Income Tax PAN shall be submitted along with Tender.
4. **Performance Security**: The successful Firm/Party is required to remit a performance security amounting to 5% of the cost of the item/equipment in the form of Demand Draft /Bankers cheque drawn in favour of “ICAR Unit Zonal Project Directorate, Zone VIII, Bangalore “payable at State Bank of India/ any nationalized bank at Bangalore or Bank Guarantee from a nationalized Bank as directed by this office for a period up to six months after the satisfactory installation of the item/equipment. No interest will be paid on the performance security. The performance security is to be remitted/furnished within 10 days from the formal intimation of acceptance of the tender. If the bidder fails to remit the Performance Security the Bid security will be forfeited and the acceptance of the tender will be withdrawn and no further correspondence in this regard will be entertained
5. Fax / Telex / Telegraphic / E-mail offers will be treated as **invalid and rejected**.
6. Only one authorized representative of each firm will be allowed to witness the opening of the Tenders.
7. In the event of declaring the opening day of the tenders as a holiday the opening of tenders, accordingly, will be conducted on the next working day at the same time indicated.
8. The period of guarantee has to be mentioned invariably.
9. Price for each item should be quoted separately
10. The offer shall remain valid for a period of **120 days** from the date of opening of the tender.
11. Last date of receipt of the filled tender is **27.02.2012 (i.e. Monday) at 10:30 am**
13. **Tenders received after 27.02.2012 (i.e. Monday) at 10:30 am will not be accepted in any case. No correspondence will be entertained on delayed receipt of Tenders.**
14. The concerned committee of this Institute will open the Tenders on **27.02.2012 at 11:00 am** This office will not be responsible for any postal delay, if occurred.

15. The Zonal Project Director, Zonal Project Directorate, Bangalore – 560 024 reserves the right to accept or reject any or all the tenders either in full or in part without assigning any reason
16. The equipment has to be installed and commissioned at the Institute at Bangalore and the same has to be demonstrated, in the presence of the Indenter.
17. Proper servicing, whenever necessary, has to be provided by the supplier or their authorized agents.
18. Discount allowable for Research/Teaching Institutions may be shown separately
19. Users list may also to be attached in the tender form.
20. Availability of technical support & servicing facility locally/nationally should be indicated.
21. AMC charges after warranty, its terms and conditions may be indicated.
22. The above conditions are in addition to the general terms and conditions in our tender form.

Sd/-

ZONAL PROJECT DIRECTOR

### **SPECIFICATIONS**

All the items mentioned at Sl. No. 1 to 23 should have BIS / ISO Certifications.

Tender should contain catalogue of each item marked separately.

Quantity mentioned against each item are approximate.

**All the items mentioned should have BIS/ISO certification.**

**Tender should contain catalogue of each item marked separately.**

**Quantity mentioned against each item is approximate.**

S.No.	Item	Qty	Specification
1	Executive Table	1	<p>Three drawer unit on left side of table + 1 box &amp; 1 file unit on right side of table. Worksurface Top -25mm thick Pre laminated board, duly sealed with 2mm thick PVC beading. Tubular Frame- MS ERW Square Tubes 25.4mm x 25.4mm x 1.2 mm Thick. Modesty Panel- 1mm thick CRCA MS sheet. Drawer Unit :- Shell- 0.5mm thick CRCA MS, Drawer Tray-0.6mm thick CRCA MS, Drawer Front- 0.8mm thick CRCA MS, Drawer slides-friction slides of 1.2 mm thick CRCA MS, Lock- 6 Lever Brass Lock , Handles - Built in plastic.</p> <p>Dimensions:- 1670mm Width x 900mm Depth x 750mm Height.</p>
2	Executive Chair	3	<p>Highback chair, seat and back made up of 1.2 cm thick hot pressed plywood, upholstered with fabric and moulded polyurethane foam with PVC lipping all around. Back designed with contoured lumbar support for extra support. Dimension (mm): 495 (w) x 470 (H), seat size: 495 (W) x 440 (D)</p> <p>Polyurethane foam moulded with density = 45 + 2 kg/m<sup>2</sup> and hardness = 20+2 on Hampden machine at 25% compression.</p> <p>Centre Pivot Mechanism - 360° revolving type, 17° maximum tilt on pivot at center, tilt tension adjustment, upright locking, Pneumatic height adjustment stroke of 10 cm, Pedestal assembly made of moulded plastic (polypropylene) with metal insert and fitted with 5 Nos. twin wheel castors (castor wheel dia 5.0 cm), pedestal 66.0 cm, pitch center dia (76.0 cm with castors). Twin wheel castors injection moulded in 30% Glass Filled Black Nylon. Arm rest : one-piece armrests made of black integral skin polyurethane with 50-70 shore hardness and reinforced with MS insert. The arm rests are scratch and weather resistant. Arm rests are fitted to the seat with seat arm rest connecting bracket made of 0.3 cm thick HR steel. Pneumatic height adjustment of 10 cm, Telescopic base assembly - three piece telescopic type and injection moulded in black polypropylene.</p>
3	Chair for information centre, library, staff	24	<p>Midback chair, seat and back made up of 1.2 cm thick hot pressed plywood, upholstered with fabric and moulded polyurethane foam with PVC lipping all around. Back designed with contoured lumbar support for extra support.</p> <p>Dimension: 49.5 cm (w) x 47.0 cm (H), seat size: 49.5cm (W) x 44.0 cm (D)</p> <p>Polyurethane foam moulded with density = 45 + 2 kg/m<sup>2</sup> and hardness = 20+2 on Hampden machine at 25% compression.</p> <p>Centre Pivot Mechanism - 360° revolving type, 17° maximum tilt on pivot at center, tilt tension adjustment, upright locking, Pneumatic height adjustment stroke of 10 cm</p> <p>Pedestal assembly made of moulded plastic (polypropylene) with metal insert and fitted with 5 Nos. twin wheel castors (castor wheel dia 5.0 cm), pedestal 66.0 cm, pitch center dia (76.0 cm with castors).</p> <p>Twin wheel castors injection moulded in 30% Glass Filled Black Nylon.</p> <p>Arm rest : one-piece armrests made of black integral skin polyurethane with 50-70 shore hardness and reinforced with MS insert. The arm rests are scratch and weather resistant. Arm rests are fitted to the seat with seat arm rest connecting bracket made of 0.3 cm thick HR steel.</p> <p>Pneumatic height adjustment of 10 cm</p> <p>Telescopic base assembly - three piece telescopic type and injection moulded in black polypropylene.</p>
4	Conference Table U shaped	1	<p>Top:- Thickness 37.5mm (18mm+18 mm skirting+1mmDL+0.4mm membrane), Edge profile: waterfall edge with radius of 18mm on top</p>

	<b>(Refer Drawing)</b>		<p>edge. Legs:-Made from 36mm pre-laminated particle board having a straight profile with half round edges and clad with 0.6mm thick post formed laminate, overall thickness of leg :38mm. Modesty Panel:- Made from Pre laminated twin boards of 18mm thick . Material:- Skin-PVC membrane Foil (0.4mm Thick) clad on substrate of medium density fibre using polyurethane glue for better adhesion. Foil precoated with a layer of polyurethane for better scratch resistance. Have wire management facility.</p> <p>Dimension: 2700 mm (L) x 750 mm (H) inner width 750 mm, outer width, table width 600 mm</p>
4	One side drawer table	5	<p>Table with adequate storage for small work area, square tabular understructure, footrest for comfort during long work hours,3 drawers storage,</p> <p>Dimension: 1200Wx590Dx750H mm</p>
5	Centre Table	2	<p>Top Glass- 10mm Thick tempered glass. Frame- Nickel chrome Plated Finish. The glass and metal is joint using ultra violet technology with a perforated metal shelf below the glass top.</p> <p>Size- 1100 X 600 X 420 mm</p>
6	Sofa	1	<p>Upholstery:PVC/FABRIC,Frame Material:Tropical Wood,Foam:Slab foam at seatand back of density 32kg/cubic m, Wooden element :Rubber wood, Webbing :Nylon.</p> <p>Perfect high density slab stock foam, adorned with PVC Upholstery of highest grade and natural grained extruded wooden elements</p> <p>Dimension: Three Seater 1970Wx800Dx 685H mm L Seater 2230 W</p>
7	Book Case (front side glass)		<p>Made of prime quality CRCA steel with anti rust treatment , Features : A unique design gives the right rigidity to the top hinged doors, equalising mechanism for easy opening and closing of bookcase, 10 lever cam lock</p> <p>Dimension: 1736Hx914Wx320D</p>
8	Book/journal display rack for library	7	<p>Main and Add On Units with 5 Compartments per unit. Each compartment should have a pivoted inclined retractable tray for display purpose. Compartment behind the tray to be used for storing. Units are made with prime quality CRCA Steel with Anti-Rust Treatment and PLB side panels for Stylish appearance and long life.</p> <p>Dimension: Size 1890H X 290W X 400D</p>
9	Table for Library/ Hall	2	<p>Tops are made of PLB with PVC lipping.</p> <p>Dimension: 67mm W x 894mm D x 750mm H</p>
10	Chair		<p>Seat with its compact profile, back seat tilt facility</p> <p>Dimension: 86Hx56Wx58D Center to center distance</p>

